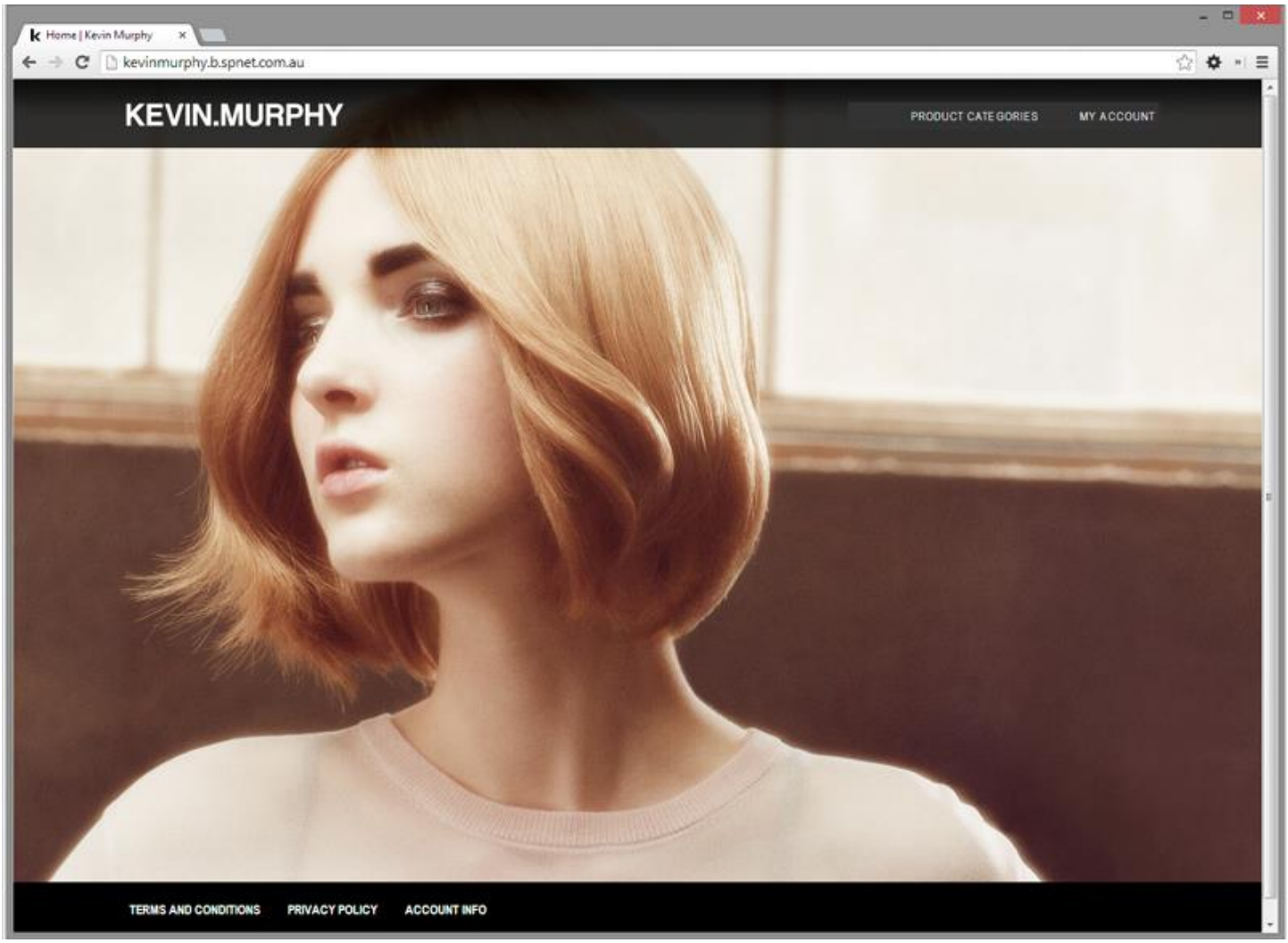
KEVIN.MURPHY ONLINE.STORE (KMOS V1.0)

DISTRIBUTOR USER MANUAL



Hello and welcome to the KEVIN.MURPHY Online.Store (KMOS)! The following guide is meant to get you up to speed on using KMOS to order from our product catalog.

For the best user experience, please have your browser window maximized to the full width of your screen.

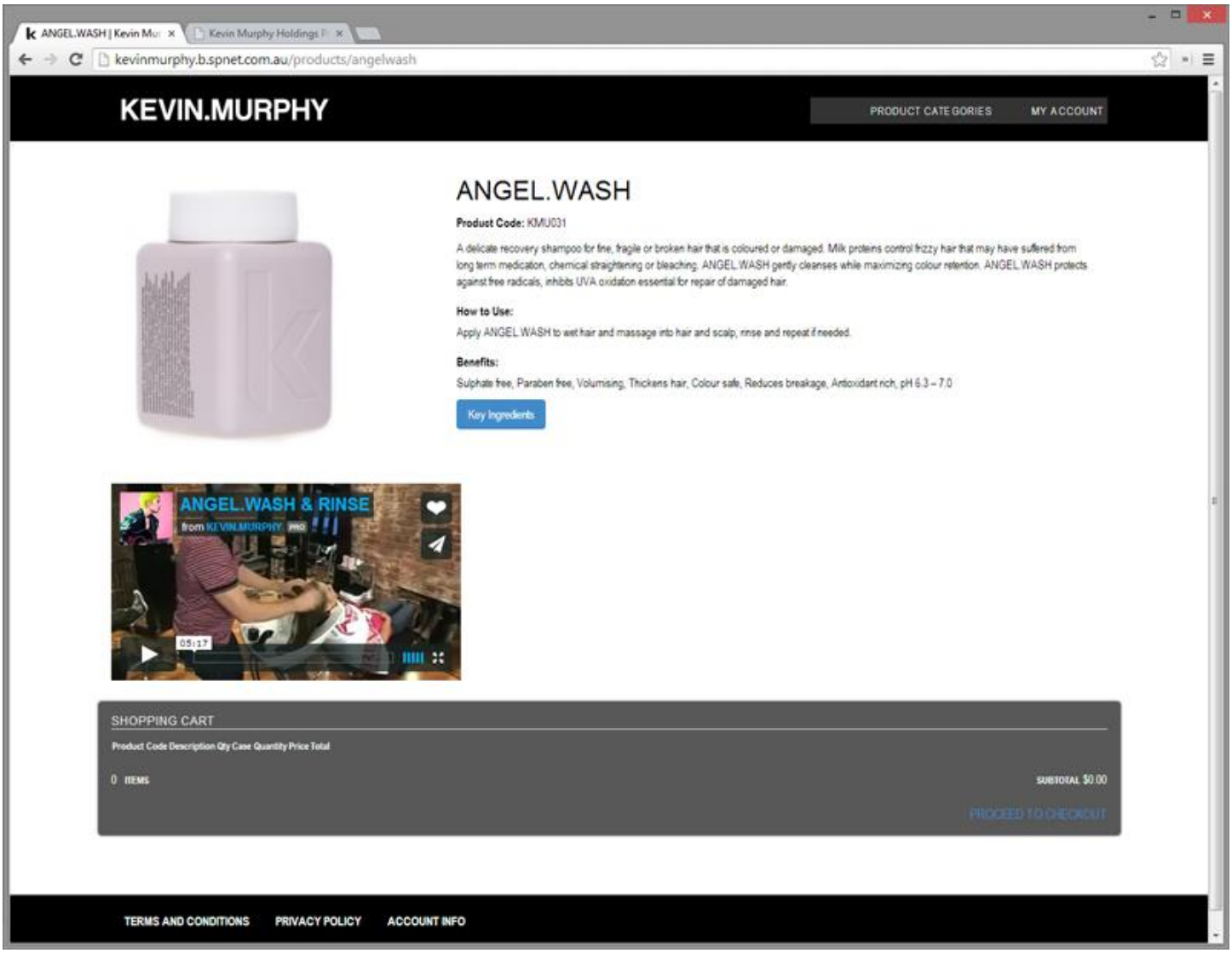
PRODUCT CATEGORIES

The product categories are divided into several areas covering the various products offered by KEVIN.MURPHY. As a Distributor, you're able to select from a variety of products divided into the following categories:

- Intros and Promotions
- Merchandising
- Rinse
- Styling
- Tools
- Treatment
- Wash

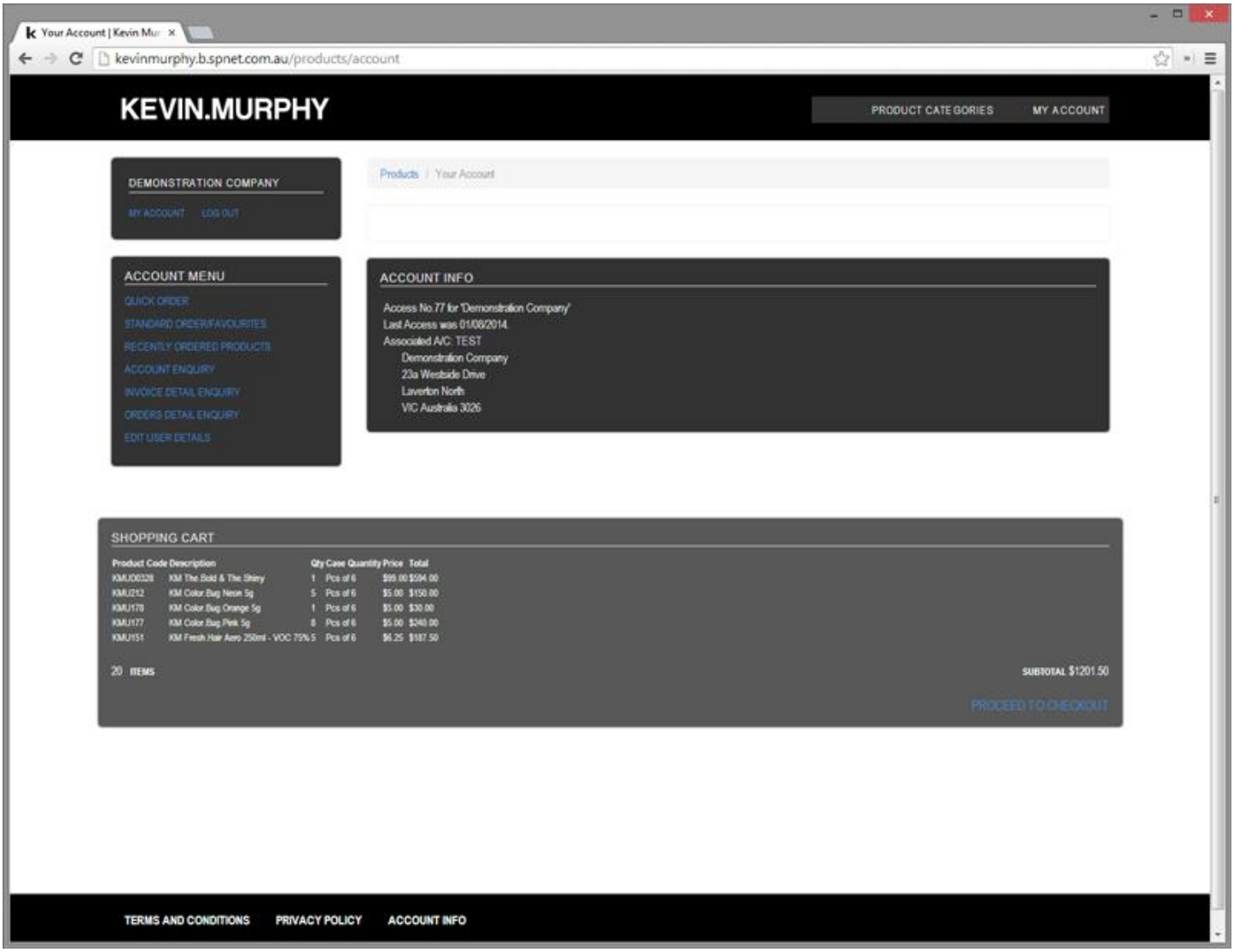
PLEASE NOTE THAT THESE CATEGORIES MAY CHANGE IN THE FUTURE, BUT THE WAY IN WHICH CATEGORIES ARE ACCESSED WILL NOT.

Product Detail Pages

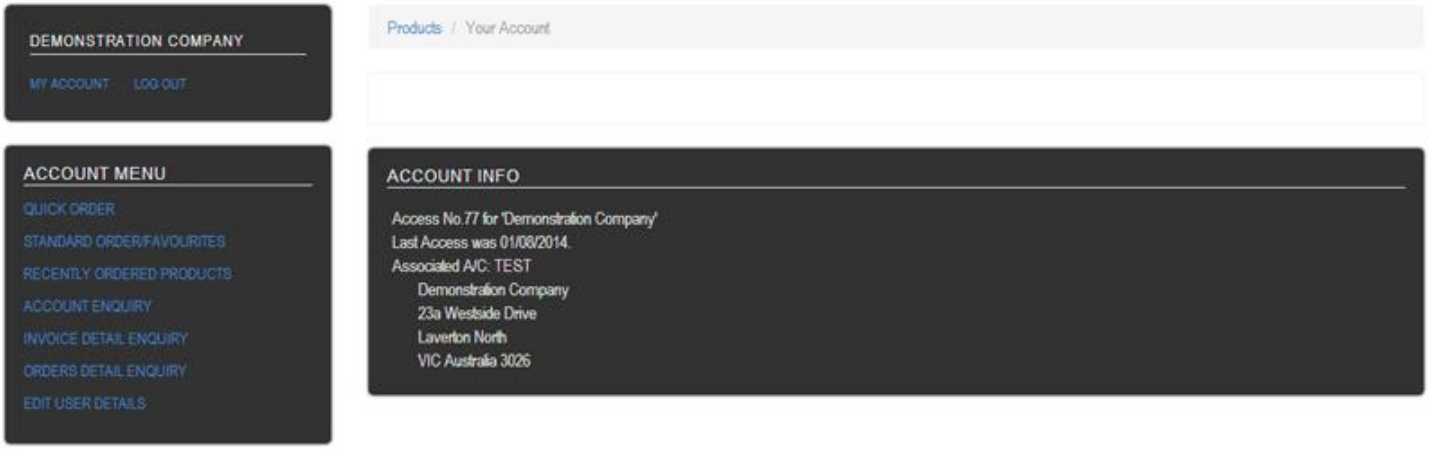

ANGEL.WASH | Kevin Mu
Kevin Murphy Holdings
kevinmurphy.b.spnet.com.au/products/angelwash
KEVIN.MURPHY
PRODUCT CATEGORIES
MY ACCOUNT
ANGEL.WASH
Product Code: KMU031
A delicate recovery shampoo for fine, fragile or broken hair that is coloured or damaged. Milk proteins control frizzy hair that may have suffered from long term medication, chemical straightening or bleaching. ANGEL.WASH gently cleanses while maximizing colour retention. ANGEL.WASH protects against free radicals, inhibits UVA oxidation essential for repair of damaged hair.
How to Use:
Apply ANGEL.WASH to wet hair and massage into hair and scalp, rinse and repeat if needed.
Benefits:
Sulphate free, Paraben free, Volumising, Thickens hair, Colour safe, Reduces breakage, Antioxidant rich, pH 6.3 – 7.0
Key Ingredients
ANGEL.WASH & RINSE
from KEVIN.MURPHY PRO
05:17
SHOPPING CART
Product Code Description Qty Case Quantity Price Total
0 ITEMS
SUBTOTAL $0.00
PROCEED TO CHECKOUT
TERMS AND CONDITIONS
PRIVACY POLICY
ACCOUNT INFO

Product detail pages are where you go to get information about our various products. They're accessed by clicking on any of the product names (or volumes) links in the category pages. Product detail pages include information like the product code, a "How to Use" section, "Benefits" section, key ingredients and useful introductory videos that often provide tips on how to use products.

MY ACCOUNT PAGE

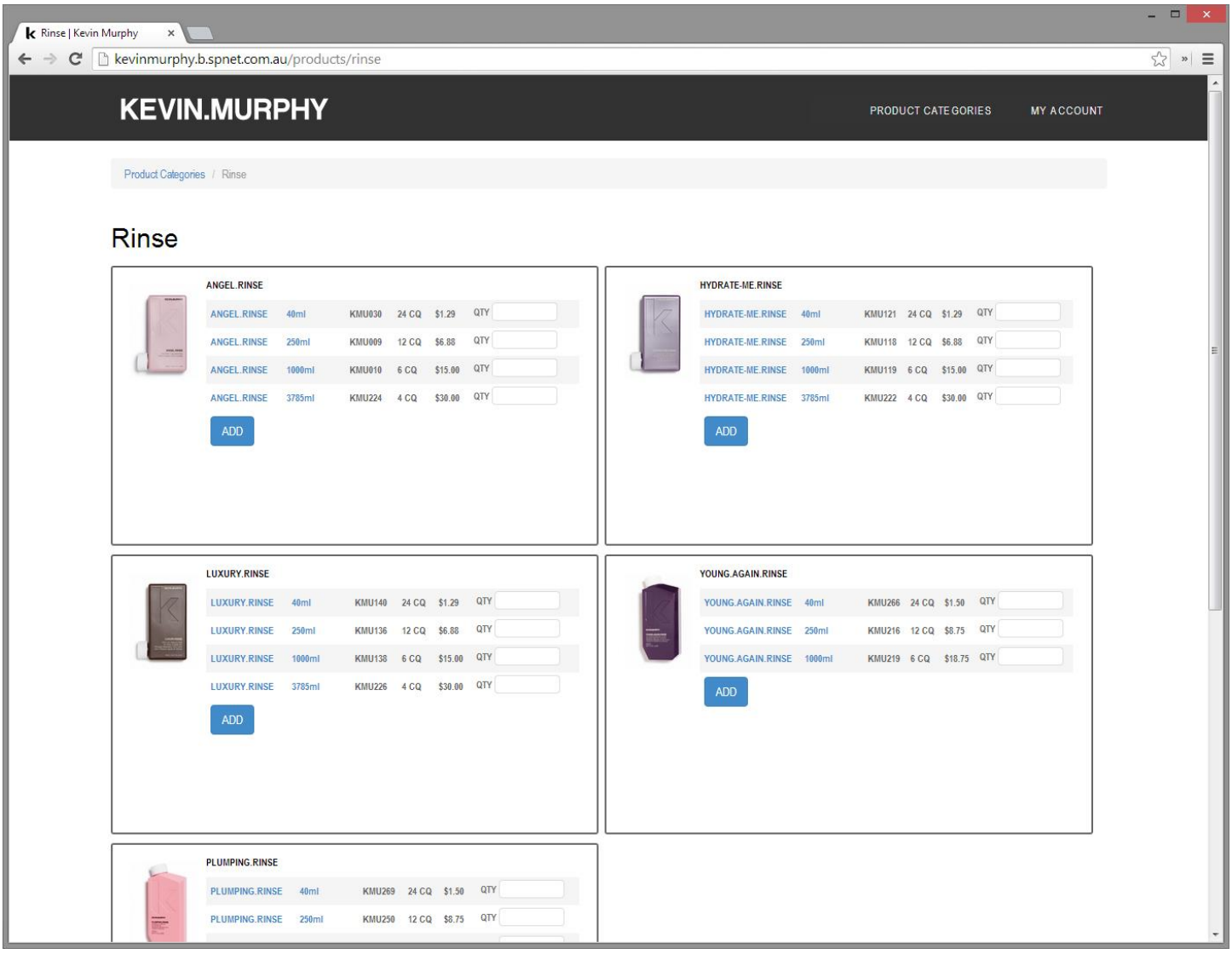


The "My Account" page (located at http://kevinmurphy.b.spnet.com.au/products/account) allows users access to a wide variety of information. Most of this information is fairly self-explanatory. The next page covers a basic overview of what the various sections of the "My Account" page are used for on a regular basis.



- Account information:
    - How many times you've accessed the site
    - The last date of access
    - Your company name
    - Your company address
- The "Account Menu" with access to unique site features, such as:
    - Quick Order
    - Account Enquiry
    - Invoice Detail Enquiry
    - Orders Detail Enquiry
    - Edit User Details
- The shopping cart preview with a "Proceed to Checkout" link.
    - A breakdown of the items you have ordered line-by-line showing product name, quantity ordered, price per item, and total per line item, number of items you've ordered and the subtotal.
- Most importantly, this the page that allows you to log into and out of the site at any given point. You can log out of the site, by simply clicking the "Log Out" link in the left sidebar.

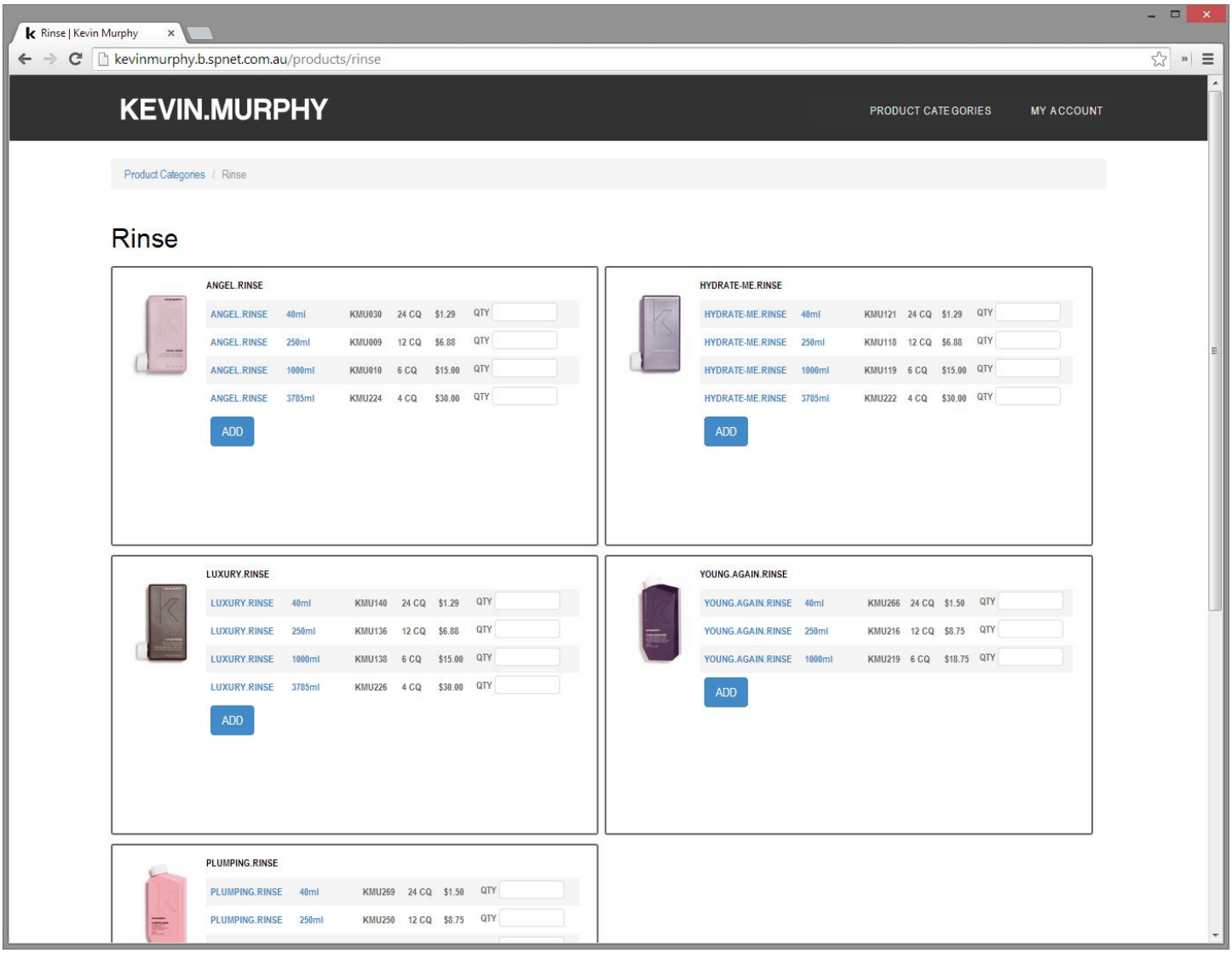
ORDERING PRODUCTS VIA THE CATEGORY PAGES


Rinse | Kevin Murphy
kevinmurphy.b.spnet.com.au/products/rinse
KEVIN.MURPHY
PRODUCT CATEGORIES
MY ACCOUNT
Product Categories / Rinse
Rinse
ANGEL.RINSE
ANGEL.RINSE 40ml KMU030 24 CQ $1.29 QTY
ANGEL.RINSE 250ml KMU009 12 CQ $6.88 QTY
ANGEL.RINSE 1000ml KMU010 6 CQ $15.00 QTY
ANGEL.RINSE 3785ml KMU224 4 CQ $30.00 QTY
ADD
HYDRATE-ME.RINSE
HYDRATE-ME.RINSE 40ml KMU121 24 CQ $1.29 QTY
HYDRATE-ME.RINSE 250ml KMU118 12 CQ $6.88 QTY
HYDRATE-ME.RINSE 1000ml KMU119 6 CQ $15.00 QTY
HYDRATE-ME.RINSE 3785ml KMU222 4 CQ $30.00 QTY
ADD
LUXURY.RINSE
LUXURY.RINSE 40ml KMU140 24 CQ $1.29 QTY
LUXURY.RINSE 250ml KMU136 12 CQ $6.88 QTY
LUXURY.RINSE 1000ml KMU138 6 CQ $15.00 QTY
LUXURY.RINSE 3785ml KMU226 4 CQ $30.00 QTY
ADD
YOUNG.AGAIN.RINSE
YOUNG.AGAIN.RINSE 40ml KMU266 24 CQ $1.50 QTY
YOUNG.AGAIN.RINSE 250ml KMU216 12 CQ $8.75 QTY
YOUNG.AGAIN.RINSE 1000ml KMU219 6 CQ $18.75 QTY
ADD
PLUMPING.RINSE
PLUMPING.RINSE 40ml KMU269 24 CQ $1.50 QTY
PLUMPING.RINSE 250ml KMU250 12 CQ $8.75 QTY

By navigating to any of the product category pages listed on the site, you can order multiple types of products at a given time.

Follow these steps to order products from any product category:

1. Navigate to the product category of your choices user the drop down menu.

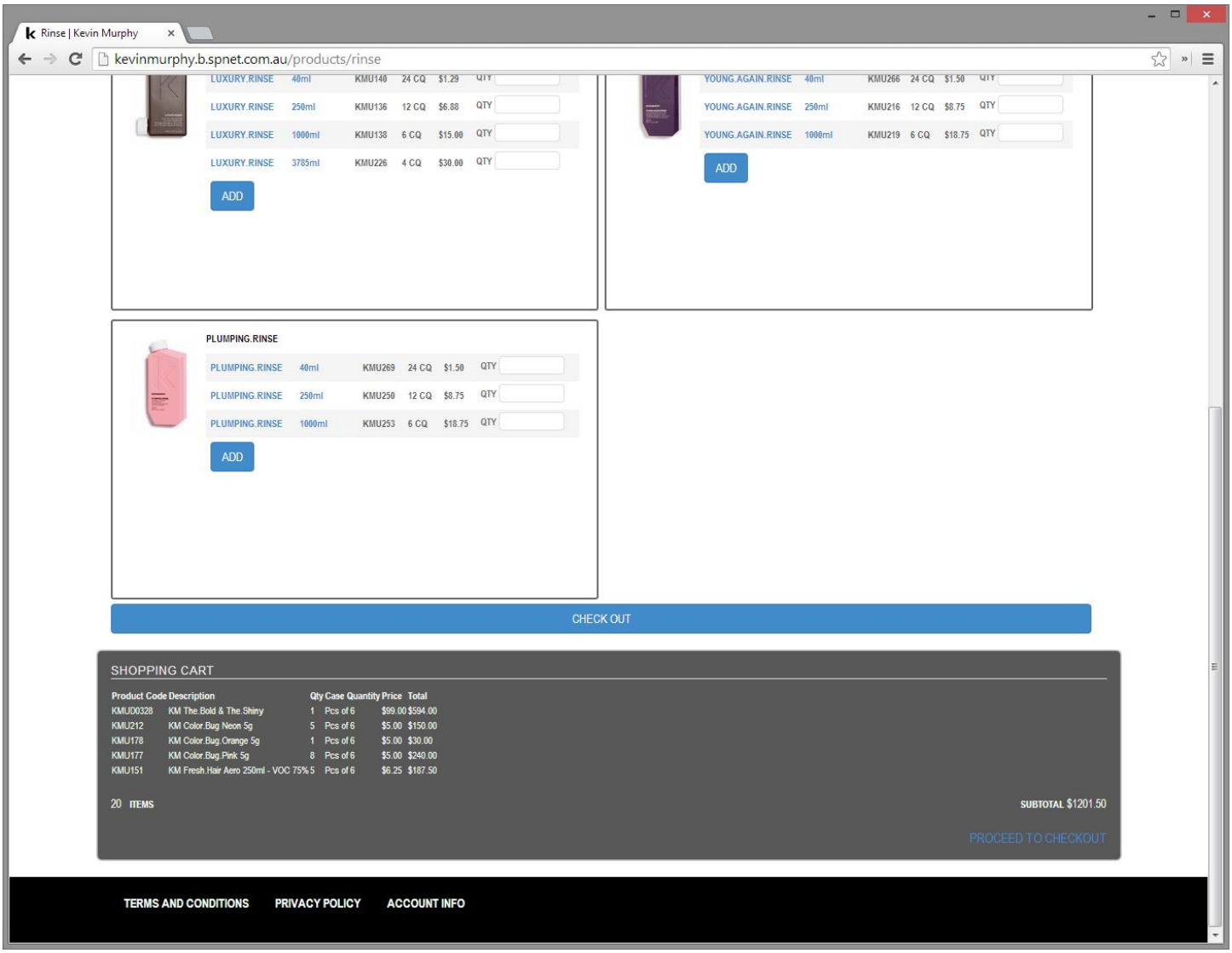

Rinse | Kevin Murphy
kevinmurphy.b.spnet.com.au/products/rinse
KEVIN.MURPHY
PRODUCT CATEGORIES
MY ACCOUNT
Product Categories / Rinse
Rinse
ANGEL.RINSE
ANGEL.RINSE 40ml KMU030 24 CQ $1.29 QTY
ANGEL.RINSE 250ml KMU009 12 CQ $6.88 QTY
ANGEL.RINSE 1000ml KMU010 6 CQ $15.00 QTY
ANGEL.RINSE 3785ml KMU224 4 CQ $30.00 QTY
ADD
HYDRATE-ME.RINSE
HYDRATE-ME.RINSE 40ml KMU121 24 CQ $1.29 QTY
HYDRATE-ME.RINSE 250ml KMU118 12 CQ $6.88 QTY
HYDRATE-ME.RINSE 1000ml KMU119 6 CQ $15.00 QTY
HYDRATE-ME.RINSE 3785ml KMU222 4 CQ $30.00 QTY
ADD
LUXURY.RINSE
LUXURY.RINSE 40ml KMU140 24 CQ $1.29 QTY
LUXURY.RINSE 250ml KMU136 12 CQ $6.88 QTY
LUXURY.RINSE 1000ml KMU138 6 CQ $15.00 QTY
LUXURY.RINSE 3785ml KMU226 4 CQ $30.00 QTY
ADD
YOUNG.AGAIN.RINSE
YOUNG.AGAIN.RINSE 40ml KMU266 24 CQ $1.50 QTY
YOUNG.AGAIN.RINSE 250ml KMU216 12 CQ $8.75 QTY
YOUNG.AGAIN.RINSE 1000ml KMU219 6 CQ $18.75 QTY
ADD
PLUMPING.RINSE
PLUMPING.RINSE 40ml KMU269 24 CQ $1.50 QTY
PLUMPING.RINSE 250ml KMU250 12 CQ $8.75 QTY

2. On the presented page, you can add items to your cart in two ways:

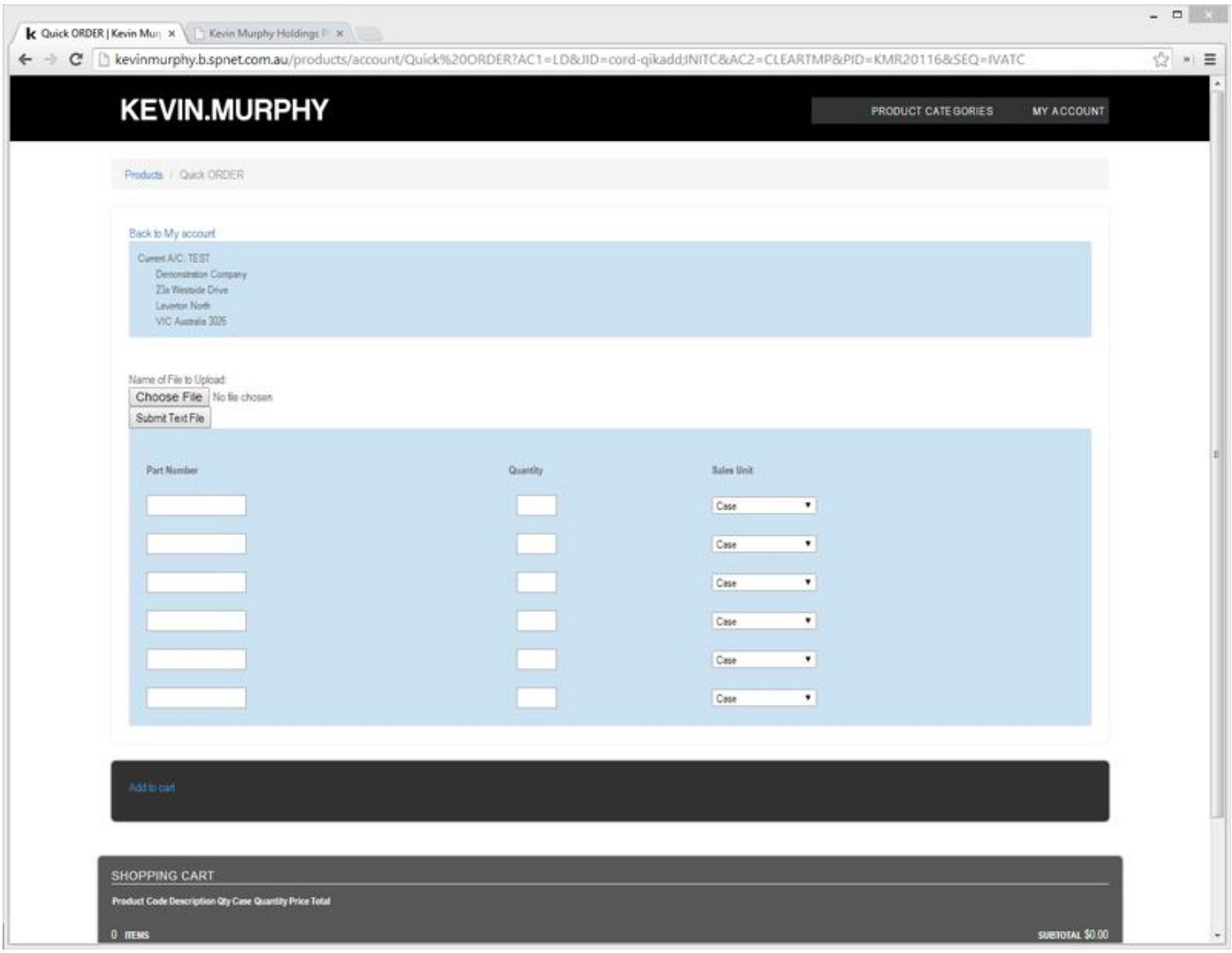
Rinse

ANGEL.RINSE
ANGEL.RINSE 40ml KMU030 24 CQ $1.29 QTY 1
ANGEL.RINSE 250ml KMU009 12 CQ $6.88 QTY 5
ANGEL.RINSE 1000ml KMU010 6 CQ $15.00 QTY 6
ANGEL.RINSE 3785ml KMU224 4 CQ $30.00 QTY 2
ADD
HYDRATE-
ADD

a. You can enter item quantities ("QTY") into each field for the various subcategories and press either the "Add" button in each section and then proceed to checkout out… OR


Rinse | Kevin Murphy
kevinmurphy.b.spnet.com.au/products/rinse
LUXURY.RINSE 40ml KMU140 24 CQ $1.29 QTY
LUXURY.RINSE 250ml KMU136 12 CQ $6.88 QTY
LUXURY.RINSE 1000ml KMU138 6 CQ $15.00 QTY
LUXURY.RINSE 3785ml KMU226 4 CQ $30.00 QTY
ADD
YOUNG.AGAIN.RINSE 40ml KMU266 24 CQ $1.50 QTY
YOUNG.AGAIN.RINSE 250ml KMU216 12 CQ $8.75 QTY
YOUNG.AGAIN.RINSE 1000ml KMU219 6 CQ $18.75 QTY
ADD
PLUMPING.RINSE
PLUMPING.RINSE 40ml KMU269 24 CQ $1.50 QTY
PLUMPING.RINSE 250ml KMU250 12 CQ $8.75 QTY
PLUMPING.RINSE 1000ml KMU253 6 CQ $18.75 QTY
ADD
CHECK OUT
SHOPPING CART
Product Code Description Qty Case Quantity Price Total
KMUD0328 KM The.Bold & The.Shiny 1 Pcs of 6 $99.00 $594.00
KMU212 KM Color.Bug Neon 5g 5 Pcs of 6 $5.00 $150.00
KMU178 KM Color.Bug.Orange 5g 1 Pcs of 6 $5.00 $30.00
KMU177 KM Color.Bug.Pink 5g 8 Pcs of 6 $5.00 $240.00
KMU151 KM Fresh.Hair Aero 250ml - VOC 75% 5 Pcs of 6 $6.25 $187.50
20 ITEMS
SUBTOTAL $1201.50
PROCEED TO CHECKOUT
TERMS AND CONDITIONS
PRIVACY POLICY
ACCOUNT INFO

b. You can also fill out the quantity in each boxed area (without pressing the "Add" button in a section, scroll down to the bottom and then click the wide blue button labeled "Checkout". The great thing about this feature? It adds all of the items to the shopping cart at one time! How's that for convenience?



The Quick Order feature allows you to simply upload a document of a given format and type to submit your order quickly and easily. While not as nice as the graphical user interface presented on the site, it does allow you to order products on KMOS quickly and efficiently with far less time and without having to navigate between various pages.

To use the KMOS Quick Order feature, please take the following steps from your "My Account" page:

1. Go to the Quick Order page (via link in Account Menu block)
2. Click "Choose File" and select the file to upload from your computer.
3. Click "Submit Text File"
4. You're taken to the Shopping Cart page, any issues with the uploaded file (e.g. product not found etc) are displayed as Drupal messages at the top of the page

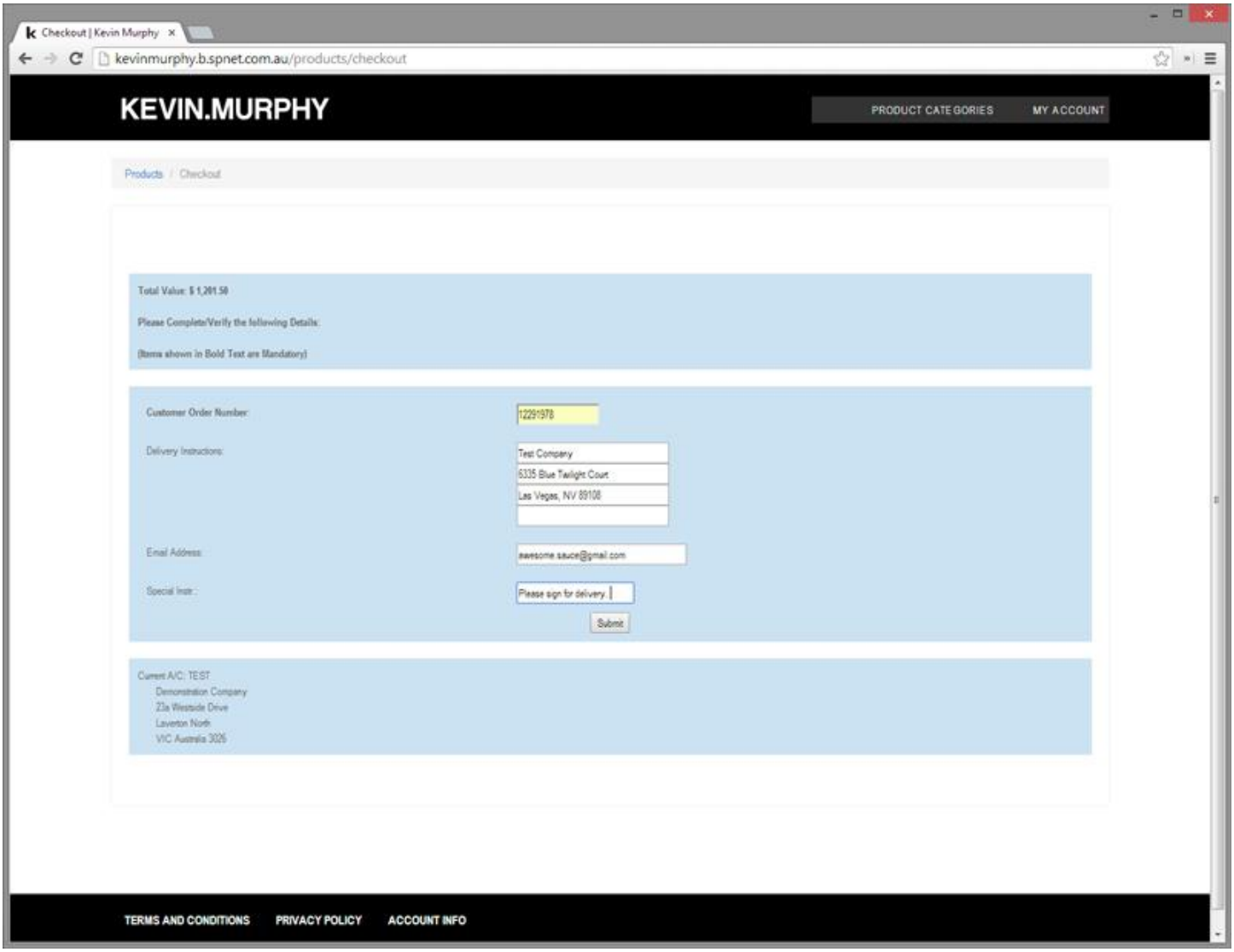
WARNING

Please take note of the following regarding file formats:

- File must be named with a ".txt" extension
- The format is csv: first column: product code, second column quantity -- for example:
    - KMU030,1
    - KMU224,2
    - KMU219,3
- Quotes surrounding text are not allowed

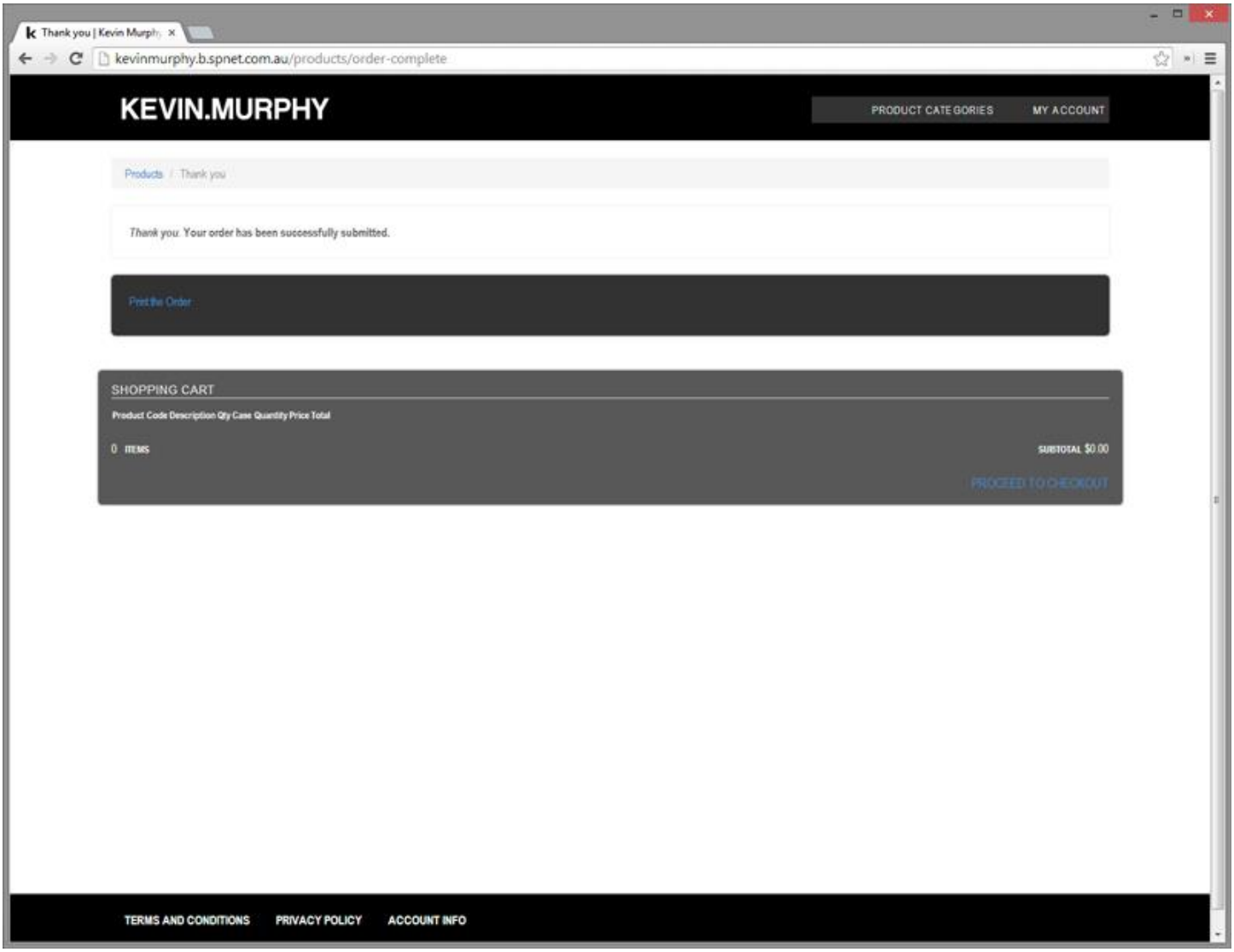
CHECKING OUT

Using either of the methods described above to complete your order process, you are then taken through the proceeding screens.



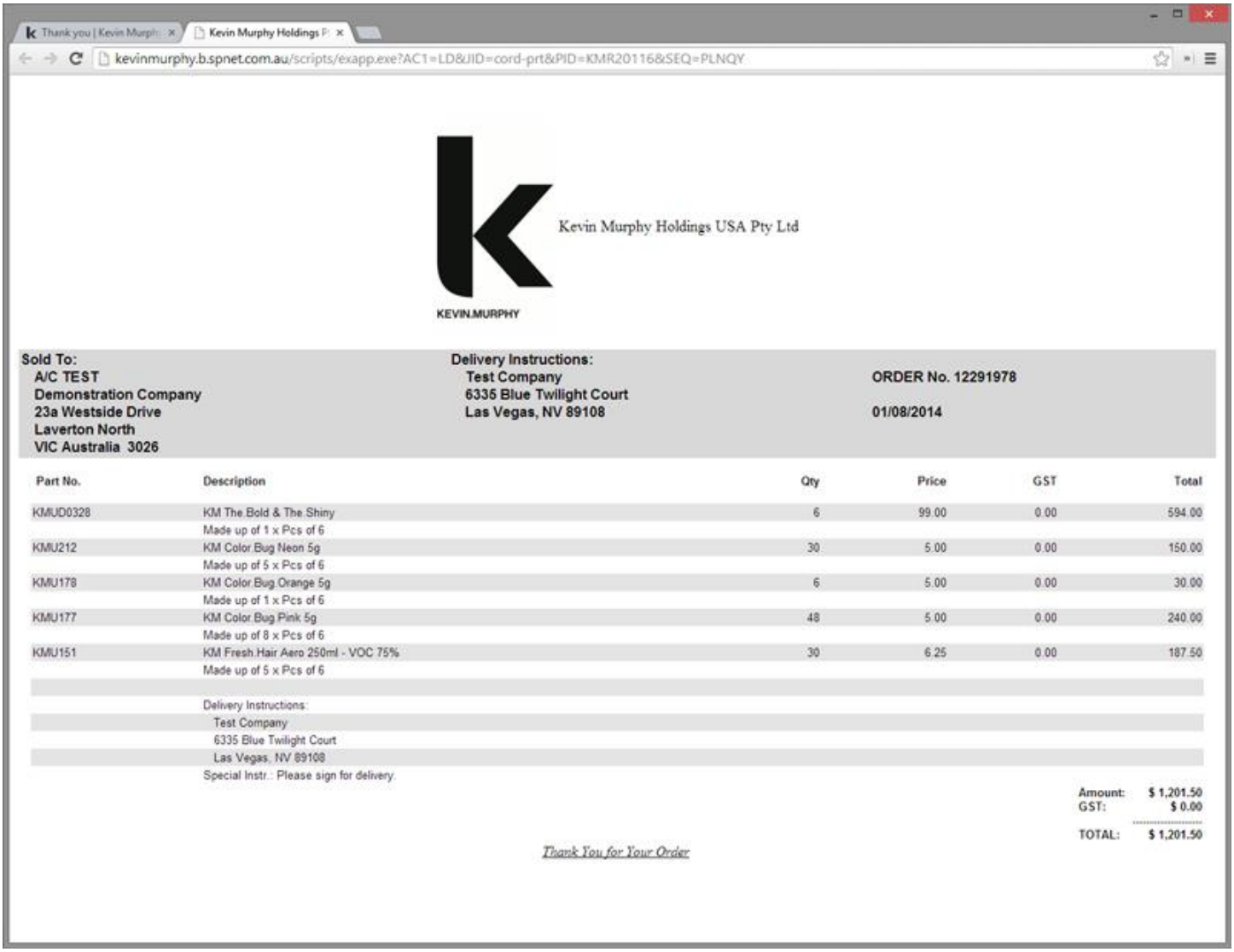
ADDRESS CONFIRMATION PAGE

This page allows you to enter your shipping information, email address, a custom order number, and any special instructions.



THANK YOU PAGE

The "thank you" page is our way of saying thanks for doing business with us. More importantly, it allows you to print a receipt.



Kevin Murphy Holdings USA Pty Ltd

KEVIN.MURPHY

Sold To:
A/C TEST
Demonstration Company
23a Westside Drive
Laverton North
VIC Australia 3026

Delivery Instructions:
Test Company
6335 Blue Twilight Court
Las Vegas, NV 89108

ORDER No. 12291978

01/08/2014

Part No.	Description	Qty	Price	GST	Total
KMUD0328	KM The Bold & The Shiny	6	99.00	0.00	594.00
	Made up of 1 x Pcs of 6				
KMU212	KM Color Bug Neon 5g	30	5.00	0.00	150.00
	Made up of 5 x Pcs of 6				
KMU178	KM Color Bug Orange 5g	6	5.00	0.00	30.00
	Made up of 1 x Pcs of 6				
KMU177	KM Color Bug Pink 5g	48	5.00	0.00	240.00
	Made up of 8 x Pcs of 6				
KMU151	KM Fresh Hair Aero 250ml - VOC 75%	30	6.25	0.00	187.50
	Made up of 5 x Pcs of 6				
	Delivery Instructions:				
	Test Company				
	6335 Blue Twilight Court				
	Las Vegas, NV 89108				
	Special Instr.: Please sign for delivery				

Amount: $ 1,201.50
GST: $ 0.00
TOTAL: $ 1,201.50

Thank You for Your Order

SAMPLE RECEIPT PAGE

Feel free to print this page for your records.